**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**November 13, 2018**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Michael Shipp and a quorum was met.

**Adopt Agenda***:* AMotion was made by Alisa Lear, seconded by Latanya Whiteside to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of September 18:**AMotion was made by Latanya Whiteside and seconded by Alisa Lear to approve / accept the Minutes. Motion passed unanimously.

 **Board Members Present:**

Mike Shipp, Latanya Whiteside, Alisa Lear and Dr. E. H. Baker.

**Absent:** Thelma Merrells and Yvonne Lewis

**Ownership Linkage-Recognition of Guests**: Guest: Amanda Booth, LPC, Union Parish

 **Northeast Delta HSA staff present**: Dr. Monteic Sizer and Delores Harris

**PUBLIC COMMENT PERIOD –** No requests for comment

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director – Monthly Activity and Fiscal Reports

A Motion made by Latanya Whiteside, seconded by Alisa Lear to approve / accept the ED report and Fiscal reports as submitted. Motion passed unanimously.

 **Financial Planning & Budgeting/Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA’s FY18-19 appropriated budget is $14,248,950. Our SGF = $10,296,034. Our IAT = $3,179,072. Self-generated = $773,844

**BOARD**

The board reviewed the following policies from the Governance Manual:

1. Global Linkage (Policy Manual Page 10)
2. Unity of Control (Policy Manual Page 10)
3. Accountability of the Executive Director (Policy Manual Page 10)
4. Delegation to the Executive Director (Policy Manual Page 10)

It was determined the four policy statements are appropriate, are currently being followed and shall remain as written. The motion was made by Alisa Lear, and seconded by EH Baker. Motion passed unanimously.

Board Secretary, Alisa Lear, discussed the possibility of voting in December on the following slate for next year officers:

*Mike Shipp – Board Chair*

*EH Baker – Vice Chair*

*Latanya Whiteside – Secretary*

*Yvonne Lewis- Treasurer*

A Motion made by Latanya Whiteside and seconded by EH Baker to approve / accept the proposed slate with voting in December. Motion passed unanimously.

**BOARD MANAGEMENT** – *Ongoing*

* Parish Outreach
* Board Members Terms/Renewal of Appointments
* Travel Forms

A motion was made to **ADJOURN** by Latanya Whiteside and second by EH Baker.

Motion passed unanimously.

**Next Meeting** **– December 11, 2018**

**5:30 pm** at NEDHSA Administrative Offices, 2513 Ferrand, Monroe, LA